



**NATIONAL ASSOCIATION OF DENTAL PLANS
CONVERGE 2008, September 3-5, 2008, Orlando, FL**

AUDIO / VISUAL ROOM SET UP

Name _____

Company _____

Address _____

Email _____

Place: **Buena Vista Palace, Orlando, FL**

Each room includes the following items:

- **1-LCD projector /w screen**
- **1-wired lav mic** (Seminars, luncheon speakers and co-presenters will have wireless lav mics. Panels will have table top mics. All other microphone requests will be based on available budget.)
- **All workshop rooms are set theatre style to allow for the maximum number of participants. Monday three-hour seminars are set classroom and luncheons are set in rounds.**

****Please note that NADP does not provide internet access, computers or laptops for your session(s). All presenters are responsible for providing their own computer equipment.**

Please check the box below. Sign, date and return this form to the NADP Education Department.

The audiovisual equipment listed above will be adequate for my needs.

Special requests will be considered on a case-by-case basis and may or may not be provided by NADP.
List any special requests below:

Signature

Date

Please send all requested materials to the attention of Jeff Hurt, Director of Education and Events.
8111 LBJ Freeway, Ste. 935 Dallas, TX 75251 972.458.2258 (fax)
Questions? 972.458.6998 x123 or jhurt@nadp.org